

# Sexual Misconduct Policy Training Acknowledgment Form (paper copy)

Church of St Jude (Wexford) in the Anglican Diocese of Toronto

Name: \_\_\_\_\_

Title: \_\_\_\_\_

(print name)

(clergy/employee/volunteer)

Date training completed: \_\_\_\_\_

## Please initial beside each statement to verify your concurrence with it:

I hereby acknowledge receipt of a copy of the Sexual Misconduct Policy of the Anglican Diocese of Toronto (paper copy) and training questions.

I understand the contents of the Sexual Misconduct Policy of the Anglican Diocese of Toronto.

I understand that to function as an ordained or lay person in ministry implies that the Church has entrusted me with responsibility to act for the well-being of others.

I confirm that I have read the Sexual Misconduct Policy myself. I personally have read the booklet and understood the Policy and answered the accompanying training questions.

I understand that it is my responsibility as an employee or volunteer in the Anglican Diocese of Toronto to abide by the policy and procedures in accordance with the Policy and training.

If I have questions about the training, materials presented or the policy and procedures, I understand it is my responsibility to seek clarification from the appropriate person in my parish, the Canon Pastor, or the Diocesan Human Resources department.

I understand that if I make a false statement on this certification, I may be terminated from parish employment or volunteer engagement immediately for cause.

If you are not able to initial all of these boxes for any reason, please contact the parish.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Instructions:** Please return this form to the parish office secretary. They will inform the training supervisor that you have completed the training. Your parish requires this form in order to verify that you have fulfilled the requirements of Sexual Misconduct Policy training.

*All clergy, lay staff, and volunteers serving in medium or high-risk ministries are expected to comply with the Diocese of Toronto's Sexual Misconduct Policy. This signed form will be placed in the named person's personnel file or other suitable file if there is no personnel file. It will remain in the file for an indefinite period of time.*